## Government of India Department of Atomic Energy Raja Ramanna Centre for Advance Technology Administration

PO: CAT Indore - 452013

Ref No. 14/05/2020-GAC/

May 3rd, 2020

## Sub: Preventive measure to contain the spread of COVID-19

In the supersession of circular no. 14/05/2020-GAC/2431 dated 21/04/2020 and in accordance with DAE circular No. 16/6/2020-SCS/COVID-19 dated 03/05/2020 (copy enclosed) all are hereby informed to follow the guidelines (points a to g) issued by this office vide circular dated 19/4/2020 till May 17, 2020 or any other enforcement directives issued by State/District Administration depending upon the prevailing situation with regard to COVID-19 and accordingly instructions in regard to attending office for the employees residing outside colony will be intimated.

As regards the roster for officials below SO/F level upto 33 % is concerned the roster prepared for Day 1( 20/4/2020) will operate for 4/5/2020.

This issues with the approval of Director, RRCAT.

Chief Administrative Officer

Encl: as above

All officials through mail all

Copy for information to:

- 1. Joint Secretary (A&A), DAE, Mumbai
- 2. All Heads of Division / Independent Sections, RRCAT
- 3. Dy. Commandant, CISF Unit, RRCAT
- 4. Security Officer, RRCAT
- 5. In -Charge, RMC, RRCAT.