

भारत सरकार / Government of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
सचिवालय समन्वय अनुभाग / Secretariat Coordination Section

अणुशक्ति भवन / Anushakti Bhavan,
छत्रपति शिवाजी महाराज मार्ग / C.S.M. Marg,
मुंबई / Mumbai - 400 001
इ-मेल / Email: sectcord@dae.gov.in

No.12/1/2023-SCS/E-File/6610

Dated: 19-05-2023

पृष्ठांकन / ENDORSEMENT

विषय /: Grant of Special Casual Leave to Organ Donors -
Subject: Regarding.

उपरोक्त विषय पर कार्मिक एवं प्रशिक्षण विभाग, नई दिल्ली से प्राप्त दिनांक 25.04.2023 के कार्यालय ज्ञापन संख्या A-24011/23/2022-Estt. (Leave) की एक प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Office Memorandum No. A-24011/23/2022-Estt. (Leave) dated 25.04.2023 received from Department of Personnel & Training, New Delhi on the above-mentioned subject is forwarded for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of competent authority.

संलग्न / Encl.: 2 pages.

वर्षा .के. देसाई / Varsha .K. Desai
(अनुभाग अधिकारी / Section Officer)
(022 - 22862661)

पऊवि के सभी संघटक इकाईयों के प्रशासनिक प्रधान।

All Administrative Heads of Constituent Units of DAE.

प्रतिलिपि / Copy also to:

1. पऊवि के सभी अधिकारी एवं अनुभाग / All Officers & Sections in DAE Secretariat.-DARPAN
2. All Heads of Constituent Units of DAE.
3. सचिव, स्टाफ साइड, पऊवि विभागीय परिषद् / Secretary, Staff Side, DAE Departmental Council.
4. अवर सचिव एवं अनुभाग अधिकारी (प्रशासन), पऊवि
5. E-File: 12/1/2023-SCS/E-File.
6. Guard File No. 86-SCS/DAE

No. A-24011/23/2022-Estt. (Leave)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training

Old JNU Campus, New Delhi
Dated the 25th April, 2023

OFFICE MEMORANDUM

Subject: Grant of Special Casual Leave to Organ Donors - regarding.

This Department has been considering grant of Special Casual Leave to Organ Donors in the light of several references/queries received, in consultation with Ministry of Health and Family Welfare. Organ removal from a donor is a major surgery, which requires time for recovery, including both hospitalization and post hospitalization periods. Further, keeping in view the noble activity to help another human being and to promote organ donation among the Central Government employees, it has now been decided to grant a maximum of 42 days Special Casual Leave to a Central Government servant for donating their organ(s) to another human being, as a special welfare measure in public interest, notwithstanding the provision under Appendix-III of the CCS (Leave) Rules 1972 regarding grant of Special Casual Leave not exceeding 30 days in any one calendar year, on the following conditions:

- (i) Irrespective of type of surgery for removal of donor's organ, the duration of Special Casual Leave will be a maximum of 42 days as per the recommendation of Government registered medical practitioner / Doctor.
- (ii) The leave shall be granted to all types of Living Donors provided that donor had been duly approved for donation by the Government registered medical practitioner as per the Transplantation of Human Organs Act, 1994.
- (iii) The Special Casual Leave shall not be combined with any other leave except in exceptional circumstances of complications of surgery on medical recommendation by the Government registered medical practitioner / Doctor.



- (iv) Special Casual Leave shall normally be taken in one stretch starting from the day of admission in the hospital, however, in case of requirement it can be availed starting maximum one week prior to surgery on the recommendation of Government registered medical practitioner / Doctor.
- (v) Flexibility or splitting of leaves may be permitted on the recommendation of treating Government registered medical practitioner / Doctor.
- (vi) Treatment in connection with organ donation shall as far as possible be done from any Authorized Hospital. In a case where no authorized hospital is available in the area / zone of treatment and the treatment is done from a Private Hospital, production of medical certificate duly certified by concerned HOD of the Hospital is mandatory.
- (vii) "Authorized Hospital" is defined as Government Hospital or Private Hospital empanelled under Central Government Health Scheme (CGHS).

3. These orders shall be applicable to Government employees appointed to the civil services and posts in connection with the affairs of the Union of India in terms of Rule 2 of the CCS (Leave) Rules, 1972 with effect from the date of issue of this O.M.



(Sunil Kumar)

Under Secretary to the Government of India

To

All the Ministries/Departments of Government of India